

2009 St. Johns Mint Festival Flea Market Application
August 14 – 16, 2009

NAME _____ PHONE _____

BUSINESS NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Booth Space: 15' wide X 10' deep (all sites are in our city park – some have shade, some do not)

Booths requested (postmarked by March 1, 2009) _____ @ \$60 per space \$ _____

Booths requested (postmarked after March 1, 2009) _____ @ \$90 per space \$ _____

Parking of storage trailer (not other vehicle) behind booth – limited availability \$10 each \$ _____

Self Contained RV Camping (no other vehicles) west of vendor parking – limited availability \$ _____

(no dumping of water and/or waste, no tents, no water & electric hookups available \$15 each \$ _____

TOTAL ENCLOSED (make check payable to: St. Johns Mint Festival) \$ _____

_____ I authorize you to charge \$ _____ to the following card for my Mint Festival Booth and/or insurance: _____ American Express _____ Discover _____ MasterCard _____ Visa Card # _____ - Exp. Date _____ Name as it appears on the card: _____ Billing Address _____

No dogs or other animals are allowed on the festival grounds. Also, animals can not be left in vehicles in vendor parking throughout the day. The only exception is if you need a leader dog. If that is the case, please provide the following information: Breed _____ & License Tag # _____

MICHIGAN SALES TAX# (required information): _____

Don't have a Sales Tax number? -contact the MI Treasury at 517-373-3190 & send us a copy of the form they provide..

PARKING INFORMATION (Vehicles are not allowed in or behind vendor booths. (Parking is in designated vendor parking areas only) *(You must provide us with the following required information):*

VEHICLE (year & make) _____ LICENSE PLATE# _____

Please list all the items you will be selling at the 2009 St. Johns Mint Festival:

Vendors are not allowed to sell or give away live animals, reptiles, knives, guns, swords or similar merchandise.

**Your application will not be accepted and considered complete
Unless the back side is complete and the general release is signed.**

You must check yes or no on each of the following questions for your application to be considered complete

Application

Checklist:

Have you read, agreed to the release & signed this application? Yes _____ No _____

Are all the items you will be selling listed on the application? Yes _____ No _____

Have you included your booth rental fee? Yes _____ No _____

Have you included your sales tax # Yes _____ No _____

Location

Were you a vendor at the 2008 Festival? Yes _____ No _____

Preference

Do you wish to have the same booth space? Yes _____ No _____
(To receive space preferences applications must be received by March 1, 2009)

If a 2008 vendor, what was your booth # _____

If you were a 2008 vendor and would like in another area, what space # would you like? _____

(understanding that we will not be able to make any booth changes until we give all return vendors the opportunity to have their space back by March 1, 2009)

ACCEPTANCE OF RULES AND GENERAL RELEASE: I/We the Exhibitor(s) have read the rules and regulations pertaining to the St. Johns Mint Festival and agree to abide by the said conditions. I/We understand that if this application is not accepted, all fees will be returned by mail. I agree to abide by any decision of the Mint Festival Committee relative to my participation. I will not enter and participate in exhibiting and selling any items unless I am medically able. I also agree to assume all risks associated with participating in this show, including but not limited to, falls, the effects of the weather and any other loss, cost or damage. Having read this release and in consideration of you accepting my entry fee, I agree to waive, release, and hold harmless, the St. Johns Mint Festival Committee, Clinton County Chamber of Commerce, the City of St. Johns, Clinton County, St. Johns Public Schools, any other sponsors, all other workers and volunteers, and all the agents, servants, employees, workman, and factors from any and all claims, liabilities, demands, damage, loss, cost and expense, of any kind arising out of my participation in this event. **I understand that if I cancel my participation in the festival after my check has been cashed, but before a confirmation has been mailed, the festival will maintain a \$25 processing fee. I understand that if I cancel my participation in the festival after my check has been cashed and a confirmation has already been mailed, the entire fee is non-refundable.**

Signature _____ Date _____

Print Name _____

St. Johns Mint Festival
PO Box 61, St. Johns MI 48879 / 989-224-7248 / Fax: 989-224-7667
Email: ccchamber@power-net.net / Website: www.clintoncountychamber.org/mint

2009 St. Johns Mint Festival

Flea Market Vendor Information Sheet

Location

St. Johns City Park, St. Johns, Michigan

Date

Friday, August 14, Saturday, August 15 and Sunday, August 16, 2009

Set-Up Time

Friday, August 14, 2009 from 9:00 am – 1:00 pm

You may get your vehicle into the park at 8:00 am on Saturday, August 15 & 8:00 am on Sunday, August 16 to restock.

Show Time

Friday, August 14, 2009 2:00 pm – 8:00 pm

Saturday, August 15, 2009 10:00 am – 7:00 pm

Sunday, August 16, 2009 10:00 am – 5:00 pm

Booth Space

15' Across x 10' Deep

(When applying for a booth please consider the size of your tent. If your tent has rope extensions, the extensions must be within the booth space).

Booth Fee

\$60 if application is postmarked by March 1, 2009. After March 1, 2009 the cost per booth is \$90.

Storage Availability

A limited number of booths are large enough so vendors can leave a storage trailer (not a vehicle or RV) behind their canopy (once parked there it must remain there until the end of the festival on Sunday). These spaces are available on a first come, first served basis. Advance registration for this opportunity is required. The cost for this opportunity is \$10.

General

The 2009 St. Johns Mint Festival Flea Market is a three-day show. There are approximately 70 flea market sites available. Most of the sites are in a wooded area with dirt ground covering. Some of the sites will have shade, but many do not.

No dogs or other animals are allowed on the festival grounds during the weekend. No vehicles will be allowed in your booth during festival hours. All vehicles must park in the vendor parking area-golf cart shuttles are available to get you back and forth from the vendor parking area.

Overnight Camping

A limited number of spaces are available for self-contained RV's (not cars, vans, trucks, etc.) west of the Sledding Hill where all vendor vehicles park. There will be no water or electrical hookups and vendors are restricted from building fires, pitching tents and dumping water and/or waste. Advance registration for this opportunity is required. The cost for this opportunity is \$15.

Vendors Responsibility

Vendors are responsible for supplying as well as setting up and taking down their own displays, dividers, tents, overhead coverings, booth signage, booth decorations, tables and chairs. Vendors are also expected to clean up their assigned booth areas at the conclusion of each day. All trash must be disposed of properly for consideration to participate in the following years show.

Vendors are expected to remain open for business until closing on all three days. Early teardown and departure will not be tolerated and you will not be asked to participate in future Festivals.

Amenities

There is no electricity available in the Flea Market area of the park. There are food booths and other family activities all weekend long within the park. An events list will be sent to you with your confirmation. A list of food vendors with the items they will be selling will be given to you with your check-in packet, along with a list of the "mint" foods you can get throughout the weekend.

Publicity

Advertisement of the St. Johns Mint Festival begins in January 2009 and continues through the start of the festival. We utilize paid newspaper advertisement (over 10 newspaper) (over 64,000 inserts), radio and TV spots. We are listed in the Michigan Festivals & Events Guide and are listed on over 10 festival, craft show and flea market websites. We distribute over 9,000 festival brochures throughout the state and print over 33,000 festival programs that are included in area newspapers the week before the festival.

Sending in your Application Complete the attached application form if you wish to participate as a Flea Market vendor for the 2009 St. Johns Mint Festival. Enclose a check for the full amount of the requested booth space(s) made payable to the "**St. Johns Mint Festival**" or charge the fee to your credit card.

List all the items you will be selling from your booth. This will help us in assigning you a booth space so we do not have too much of any one type of product next to each other. Also include a self-addressed and stamped envelope. If we are unsure what your product is from your description, we may request photographs.

Liability Insurance: All vendors are required to have liability insurance with a limit of at least \$25,000.

Mail your Application

Mail your application, check or money order and pictures to:

**St. Johns Mint Festival
PO Box 61, St. Johns MI 48879**

Due Date

Vendors from 2008 must get their application in (with complete payment) by March 1, 2009 if they want the same space back. Applications received after March 1, 2009 from 2008 vendors will be assigned open spaces on a first come, first served basis.

New vendor applications received prior to March 1, 2009 will be processed, but will not be assigned a booth space until after March 1, 2009.

If the committee does not accept your application, your check will be returned to you. You will know your application has been accepted when your check is cashed. An official confirmation will be mailed to you.

The St. Johns Mint Festival Committee reserves the right to reject any application, both at the time of receipt and at the show, based on the information provided and the products actually brought to be sold.

Cancellation

If you cancel your participation in the show before an official confirmation is mailed, you will receive a refund, minus a \$25 processing fee. If you cancel your participation in the show after an official confirmation is mailed, no refund will be given.

Contact Us

Should you have any questions, you may contact the Festival Office in writing at PO Box 61, St. Johns MI 48879 or call us at 989-224-7248. You may also e-mail us at ccchamber@power-net.net. Calls will be returned as quickly as possible. For a complete list of festival activities see our website at www.clintoncountychamber.org/mint.